

BOOKKEEPER-CLERK POSITION

The City of Hermitage is seeking qualified candidates for the position of Bookkeeper-Clerk. This is a full-time position with a starting wage of \$18.33 per hour with annual step increases over three years to \$22.14 per hour. The position has an excellent benefit program including health care and prescription, dental, vision, short term disability, paid vacation, holiday and sick leave and a pension plan. Information related to the position, including the job description, and applicable residency requirements, can be found on the city website at www.hermitage.net. Interested applicants should apply through Pennsylvania CareerLink Mercer County online at <https://www.pacareerlink.pa.gov/jponline/> reference job order # 18655261 and complete a pre-application in person at CareerLink, 217 West State Street, Sharon, PA, 724-347-9257. Application deadline is April 28, 2023. Hermitage is an Equal Opportunity Employer.