



# CITY OF HERMITAGE

800 North Hermitage Road  
Hermitage, PA 16148

Phone: 724-981-0800  
[www.hermitage.net](http://www.hermitage.net)

## **PROCEDURE FOR A REZONING REQUEST**

*(The following procedures are required by the Pennsylvania Municipalities Planning Code Act 247 of 1968, as amended by Act 170 of 1988)*

1. A Rezoning Request is initiated with the filing of an application in the Zoning Office. The applicant must include a legal description of the property along with a drawing of the property. The \$850 non-refundable fee must accompany the application. Application and fee must be submitted no less than 3 weeks prior to a Hermitage Board of Commissioners' meeting date for introduction at that meeting.
2. The Hermitage Board of Commissioners will introduce the ordinance and refer the Rezoning Request to the Hermitage Planning Commission and the Mercer County Regional Planning Commission for recommendations.
3. The Hermitage Planning Commission considers the request and makes a recommendation. The Mercer County Regional Planning Commission will make a recommendation at their regularly scheduled meeting.
4. The Hermitage Board of Commissioners will set a public hearing date no sooner than 30 days from the forwarding of the ordinance to the Planning Commission for their recommendation.
5. The public hearing on the Rezoning Request is advertised and held. Publication of legal notices and the posting of the site will occur prior to the public hearing.
6. The Hermitage Board of Commissioners approve or disapprove the Rezoning Request at a subsequent meeting after the public hearing. A legal notice is published to advertise the meeting at which the vote is to be taken.

### **REGULAR MONTHLY MEETING DATES & TIMES**

Hermitage Board of Commissioners – fourth Wednesday of each month – 6:00pm

Hermitage Planning Commission – first Monday of each month – 8:30am

Mercer County Regional Planning Commission, Zoning & Subdivision Review Committee – third Tuesday of each month – 7:30pm

Mercer County Regional Planning Commission, Full Commission – fourth Tuesday of each month – 7:30pm

REQUEST FOR AMENDMENT  
to HERMITAGE CODE OF ORDINANCES  
CHAPTER XXVII – ZONING  
(CHANGE IN ZONING MAP)  
[\$850.00 NON-REFUNDABLE FEE]

FOR CITY USE ONLY

TO: The Commissioners of the City of Hermitage, Mercer County, Pennsylvania

I (We) \_\_\_\_\_

Address \_\_\_\_\_

Hereby request an amendment to the Hermitage Zoning Map adopted under the Hermitage Code of Ordinance Chapter XXVII (Zoning) by changing the classification of lands described herein from

\_\_\_\_\_

\_\_\_\_\_

to \_\_\_\_\_

Legal description of property: Beginning at a point \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Plot plan attached \_\_\_\_\_ Yes \_\_\_\_\_ No

(a) Area of lot(s) include in proposed change \_\_\_\_\_ acres.

(b) Area of lot(s) immediately adjacent or adjoining in the rear or sides or directly opposite the lots included in the proposed change: \_\_\_\_\_ acres.

Appellant's legal interest in property involved in the proposed change:

\_\_\_\_\_

Specify proposed uses:

\_\_\_\_\_

I (We) hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Date \_\_\_\_\_ Signed \_\_\_\_\_

Date \_\_\_\_\_ Signed \_\_\_\_\_