

CITY OF HERMITAGE
MERCER COUNTY, PENNSYLVANIA

Ordinance No. 04 - 2015

AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, REPEALING CHAPTER 21, PART 2, OF THE HERMITAGE CODE OF ORDINANCES AND ADOPTING A NEW CHAPTER 21, PART 2, STREET EXCAVATIONS AND RIGHT-OF-WAY OCCUPANCY, TO THE HERMITAGE CODE OF ORDINANCES.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND THE CITY OF HERMITAGE HEREBY ORDAINS AND ENACTS BY AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. Chapter 21, Part 2, Street Excavations and Right-of-Way Occupancy, is hereby added to the Hermitage Code of Ordinances as follows:

21-201. AUTHORITY

It shall be the duty and responsibility of the City representative to prepare and administer the rules and regulations governing the making of openings in or the occupation of any accepted City street right-of-way. These rules and regulations shall contain all necessary provisions to provide for the safety of the public during execution of the work and for the expeditious and permanent restoration of all disturbed pavement, curb, sidewalk, driveway and lawn areas within the public right-of-way. The rules and regulations are incorporated herein by reference so as to become part of this article.

21-202. DEFINITIONS

The following words and phrases, when used in this article shall have the meanings ascribed to them in this section, except in those instances where the context clearly indicates otherwise:

APPLICANT – any person who makes application for a permit.

CALENDAR YEAR – January 1 through December 31, inclusive.

CITY – the City of Hermitage, Pennsylvania, including its representatives and agents.

COST – actual expenditures incurred by the City for labor, equipment, materials, and materials disposal, which include all fringe benefits and overhead, administration, and contractor expenses.

DEGRADATION FEE – a fee paid by the permittee to the City to defray a percentage of the costs for resurfacing and reconstruction of City streets resulting from the depreciation of streets associated with street openings.

EMERGENCY – an emergency is defined as a condition where there is clear and immediate danger to life, health, or essential services, or a potentially significant loss of property.

INSPECTION FEE – a fee paid by the permittee to the City to defray street opening inspection costs.

PENNDOT – the Commonwealth of Pennsylvania Department of Transportation.

PENNDOT HIGHWAY – any Pennsylvania State road located within municipal boundaries of the City of Hermitage, Pennsylvania.

PERMIT – a street occupancy permit issued by the City of Hermitage.

PERMIT FEE – a fee paid by the permittee to the City to cover the cost of issuing, processing and filing the street excavation permit.

PERMITTEE – any person who has been issued a permit and has agreed to fulfill all provisions of this article.

PERSON – any natural person, partnership, firm, association, utility, municipal authority, corporation or other legal authority.

PUBLIC UTILITY – any utility company franchised by the Public Utility Commission of the Commonwealth of Pennsylvania or any corporate authorities of the City.

RESURFACE – a process that provides a new wearing surface in a certain paved street area between curbs with the same material that existed prior to excavation.

STREET – the entire right-of-way of a City accepted public street, public highway, public alley, public avenue, public road or public easement within the City limits.

USER – the public utility, municipal corporation, municipal authority, or other person who or which, uses a line to provide service to one or more consumers.

WORK DAY – means a normal business day for the City government including Monday through Friday, except designated holidays.

21-203. INDEMNIFICATION

The applicant agrees to save the City, its officers, employees and agents from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of such work to be done by the applicant under the provisions of this article. The acceptance of any permit under this article shall constitute such an agreement by the applicant whether the same is expressed or not.

21-204. PERMIT REQUIRED

- (a) No person, firm or corporation shall enter upon or occupy any public right-of-way within the City for the purpose of making an excavation or opening in or under any public right-of-way, or occupy any portion of a public right-of-way, or create a full or partial lane closure, without first having obtained a permit from the City to do so. The permit shall be granted by the City and shall be conditioned upon the permittee agreeing to faithfully comply with each and every provision of the rules and regulations governing this type of work.
- (b) All contractors performing work on behalf of the City or City corporate authorities shall obtain a permit.
- (c) For work in PennDOT right-of-ways within the City limits, a Highway Occupancy Permit issued by PennDOT is required. No permit from the City is required for work in a PennDOT right-of-way.

21-205. PERMIT ACTIVITIES

There are four types of activities covered by a street occupancy permit.

- (a) Excavation: For excavations within a roadway, sidewalk, or driveway, or the non-paved area within the right-of-way for any purpose whatsoever.
- (b) Trenchless Technology: The following roadways, Campus Circle, Innovation Way and Prosperity Place are prohibited from any type of open cut excavation within the paved portion of the right-of-ways. Trenchless technology such as construction boring is to be utilized for any installation within a paved section of the named roadways.
- (c) Occupancy: For partial or complete closure of any public street, alley or sidewalk with vehicles, equipment or materials for the purpose of providing maintenance, repair, or replacement to any privately owned utility, building or property at or above grade. A separate permit is required for each project submission.
- (d) Blanket: At the sole discretion of the City, an approved public way permit may be designated as a blanket permit and be available to applicants that routinely occupy the public right-of-way for the maintenance or repair to privately owned aerial utilities, installation of aerial service connections, or for tree trimming services, and that are able to perform such work with minimal disruption to traffic and without any excavation within the right-of-way. Blanket permits are issued for a period of one year, beginning January 1st. In all cases, recipients of blanket permits

are subject to the requirements of the PennDOT publication 213 Temporary Traffic Control Guidelines.

21-206. PERMIT APPLICATION AND PLANS

- (a) Permit applications shall be made to the City on approved forms and shall be subject to approval, approval with conditions, denial, or returned with a request for additional information and/or correction. No work may begin until a permit has been approved, except for emergency repairs.
- (b) Plans shall be furnished to the City upon request. The plans shall set forth the purpose and full scope of work to be included in the project. The requirement to provide plans for occupation or excavation in the right-of-way is at the sole discretion of the City.
- (c) No permit shall be issued prior to the applicant providing all bonding and insurances as required by this ordinance.
- (d) No permit shall be granted to any applicant unless the applicant has paid to the City any and all money, then due to the City, for prior permits made or for any loss, damage or expense in any manner occasioned by or arising from the work done by the applicant under the provisions of this article.
- (e) If a permittee determines during construction that an additional area of the right-of-way will have to be opened or occupied, the balance of any fees due to the City for additional inspection and degradation fees may be invoiced by the City at its discretion.
- (f) Blasting is NOT permitted in a City right-of-way under any circumstance.

21-207. BONDING AND INSURANCE

- (a) All persons, including contractors performing work for City corporate authorities, desiring to open a street shall furnish a properly executed corporate surety bond. Such bond shall be executed by a reputable surety company that is licensed to do business in the Commonwealth of Pennsylvania. The bond shall provide coverage to the contractor for a period of one (1) year and shall be filed with the City annually. The amount of the surety bond shall be ten thousand dollars (\$10,000.00).
- (b) Properly executed certificates of insurance shall be filed with the City annually to verify that the applicant is insured against claims for personal injury as well as against claims for property damages which may arise from or out of the performance of the excavation work, whether such performance be by the applicant or anyone directly or indirectly employed by him. Such insurance shall include protection against liability arising from completed operations, underground utility damage and collapse of any property. Liability insurance for bodily injury and property damage shall be a combined single limit of one million dollars (\$1,000,000.00) per occurrence. Failure of an applicant to file a certificate of insurance shall be a sufficient reason for denying a permit. The applicant shall save and hold harmless the City from any all

damages and liability by reason of personal injury or property damage arising from work done by the applicant under the provisions of this article.

- (c) The permittee shall guarantee and maintain his work for twenty-four (24) months from the completion of the restoration and replacement work. Within this twenty-four (24) month period, upon notification from the City of necessary correction work required, the permittee shall correct or cause to be corrected all restoration work required within fourteen (14) working days of receipt of the notification. The City shall determine the limits of and requirements for all restoration requirements.
- (d) Contractors working on City projects in the right-of-way that are publicly advertised and bid, and by the very nature of the contract process are already insured and bonded for the work taking place in the right-of-way, are not required to obtain a permit.

21-208. FEES

- (a) A permit fee shall be paid to the City prior to the issuance of the permit. For planned projects, the inspection and degradation fees (when applicable) shall also be paid prior to issuance of the permit. For emergency work, the inspection and degradation fee shall be paid when the work is completed, inspected and measured by a representative of the City or its agents. The City shall have the right to waive fees for contractors performing work under contract with the City.
- (b) The permit fee shall be in the amount of ninety dollars (\$90.00). In the case of work having been completed or substantially commenced without a permit having been obtained the fee shall be doubled to one hundred eighty dollars (\$180.00), which, at the City's option, may substitute for a summary offense citation or be in addition to a citation.
- (c) Contractors repairing sanitary sewer laterals on behalf of a private property owner or the Hermitage Municipal Authority shall have all permit, inspection and degradation fees waived; however, the contractor shall be required to apply for and obtain a permit, to include proof of the necessary insurance and all required bonding. The bonding for the Street Cut and Right-of-Way Occupancy Permit shall be in the same amounts described in this ordinance and shall be in addition to any requirements imposed by the City to ensure the quality construction of the sanitary sewer lateral.
- (d) The Degradation Fee is intended to compensate the City for recently completed infrastructure improvements that are being disturbed as a result of work occurring in the right-of-way. The Degradation Fee shall be applicable for City infrastructure disturbed as a result of open excavations in the public Right-of-Way where infrastructure improvements have been completed within five (5) years of the date of the permit application.
- (e) The degradation fee and inspection fee shall be calculated as shown in Table 1 and Table 2. The fees shall be due prior to the issuance of the permit.

- (1) The number of square yards computed for the inspection fee will be used on the actual size of excavation including any pavement that shall be removed to provide a bench beyond the original trench wall.

Table 1 – Degradation Fee

<u>Location</u>	<u>Degradation Fee (Dollars per Square Yard)</u>
Within Pavement	\$ 45.00
Outside Pavement	20.00

NOTE: The number of square yards used in the computation of fees shall be based on the nearest whole square yard figure. Minimum fee shall be equal to the rate for one square yard.

Table 2 – Inspection Fee

<u>Total Square Yards to be Excavated</u>	<u>Inspection Fee (Dollars)</u>
1 to 10	\$ 55.00
11 to 15	60.00
16 to 20	65.00
21 to 25	70.00
26 to 30	75.00
31 to 50	90.00
51 to 100	110.00
101 or greater	110.00 + (\$1.50 per square yard over 100 square yards)

NOTE: The number of square yards of excavation shall be computed to the nearest whole square yard. Minimum fee shall be equal to the fee for one to ten square yards.

21-209. EMERGENCY REPAIRS

- (a) For the purpose of this section, emergency repairs shall be considered those activities which require immediate action to address imminent danger and risk to the public and/or surrounding properties, e.g., natural gas line leaks, water main breaks, downed power lines.
- (b) When a private utility owner or its contractor must occupy any street or right-of-way in order to complete emergency repairs, the same shall complete the work as deemed necessary and a permit shall be obtained on the first regular business day on which the office of the City is open for business. Such permit shall be retroactive to the date when the work was begun. Emergency work shall not serve to relieve any person from compliance with the rules and regulations governing this type of work.
- (c) The owner or contractor is responsible for furnishing, erecting and maintaining all required traffic signage, barricades, detours, etc. as required by PennDOT Publication 213 Temporary Traffic Control Guidelines, latest version.

21-210. RESTORATION

- (a) The City has supplemental standard details that establish the minimum requirements for restoration of paved and non-paved areas disturbed due to work in the right-of-way. This includes municipally owned and maintained areas and private property that is located in the public right-of-way. The details provided herein are not all inclusive and do not relieve the utility owner or their agents from meeting special site conditions that require a different construction standard as may be required by the City representative or agents. The City reserves the right to modify the standard details at any time.
- (b) For minor work (e.g., valve repairs, single leak repair, etc.) the City has supplemental standard details that establish the minimum requirements for restoration of paved and non-paved areas. This includes trench and backfill requirements, driveway restoration requirements, and minor and major roadway pavement profiles and pavement sections.
- (c) For major (linear) work that will disturb multiple property frontages, or require the installation of more than one lateral, or disturb the pavement surface in multiple locations, specific surface restoration requirements will be directed by the City representative or their agent. In addition to the standard details provided by the City, any specific restoration conditions shall be attached to the approved permit.
- (d) For linear projects that span the frontage of multiple private properties, the City may require a pre-application meeting for the purpose of assessing the public and private impacts of the proposed project.

21-211. FAILURE TO PERFORM

- (a) The work period shall consist of the dates stated in the permit as issued by the City.
- (b) In all cases where a permit has been issued and the work set forth in such permit has not been completed within a period of twelve (12) months, the permit becomes void, and the permit fee shall not be refunded.
- (c) All street opening permits are subject to revocation at any time by the City after written notice for:
 - (1) Violation of any condition of the permit;
 - (2) Violation of any provision of this article or any other applicable ordinance or law relating to the work;
 - (3) The existence of any condition or the doing of any act constituting or creating a nuisance or endangering the lives or property of others.
- (d) Written notice of such violation shall be served upon the person to whom the permit was granted, or his agent or employee engaged in the work. Such notice shall also contain a brief statement of the reasons for revoking such permit. Notice may be given either by personal

delivery thereof to the person to be notified or by United States mail, addressed to such person to be notified at the address provided in the permit application.

- (e) In the event that the work is incomplete at the date of expiration of the permit, the permittee has not been responsive either to completion of the permitted work or any repairs during the maintenance period, or any combination thereof, and there is a clear public safety concern, the City may take action to restore trench backfill and replace the disturbed street surface. The City shall document the work and invoice the permittee for all costs incurred by the City in the performance of this work. This work is to be considered temporary restoration. The final and permanent restoration shall be completed either by the applicant or the applicant's bonding agent.
- (f) The Applicant or its contractor shall immediately notify the City and the utility's owner, if other than the City of Hermitage, of any damage to any utility resulting from the construction of the proposed work. The applicant or its contractor shall temporarily suspend further construction of the proposed work and have it immediately repaired or replaced at the Applicant or contractor's sole expense. Failure by the Applicant or its contractor to make the above notifications and repairs to the satisfaction of the City or their agent may result in suspension of the permit during which time no further work may proceed. After the damaged utility is replaced or repaired to the satisfaction of the City and the utility owner, if other than the City of Hermitage, the permit shall be reinstated and the proposed work may continue.

21-212. MAINTENANCE AND PROTECTION OF TRAFFIC; WORK ZONE MAINTENANCE AND SAFETY

- (a) For work that requires the partial or complete closure of a public street, the applicant shall submit a maintenance and protection of traffic plan with the permit application. Permits identifying partial or full road closure require up to ten (10) working days to review.
- (b) Traffic control devices shall be furnished, erected, maintained, and removed by the applicant, or designated representative, in accordance with PennDOT Publication 213, latest version. Any specific conditions in addition to the PennDOT Publication 213 shall be attached to the approved permit.
- (c) All gutters shall be left open so as not to obstruct the free passage of water and all sidewalks and footways shall be kept in a safe and passable condition. All excavations or materials from them shall have placed upon them sufficient lights, barricades, and fencing to secure them from all directions during both day and night.
- (d) If, for safety purposes, the City deems it necessary to install additional warning devices such as lights, barricades, signs, or fencing, the permittee shall be notified of the decision and shall receive instructions on the installation. In case of emergencies, the City may install all additional warning devices. The City shall invoice the permittee for rental and installation costs incurred from the date of installation until the permittee installs warning devices.

- (e) If the permittee fails to install such devices, the City shall invoice the permittee for rental and installation costs incurred from the date of removal. Payment not made by the permittee within thirty days of the invoice date will be chargeable against the posted bond including all fees and costs involved in the collection of this payment.
- (f) All roadway and sidewalk surfaces shall be kept clean and free of all deleterious materials. It is the permittee's responsibility to ensure that the roadway is maintained to this standard. In the event that the permittee fails to properly maintain the work zone roadway and sidewalk surfaces, the City may clean the roadway and sidewalk surfaces. The City shall invoice the permittee for all equipment, labor and other miscellaneous costs associated with this work. Payment not made by the permittee within thirty days of the invoice date will be chargeable against the posted bond including all fees and costs involved in the collection of this payment.

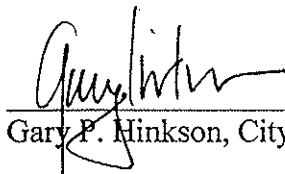
21-213. PENALTY.

- (a) Any person violating any provision of this article shall, upon conviction thereof, be fined not less than three hundred dollars (\$300.00), nor more than one thousand dollars (\$1,000.00) for each and every offense, together with costs, and in default of payment thereof, shall be imprisoned not more than thirty days. Each failure to obtain a permit or to comply with any of the requirements of this article, and each and every day during which such violation continues shall constitute a separate offense.
- (b) The City reserves the right to deny the issuance of future street opening permits to any person who violates the provisions of this article. This provision in no way shall prohibit or limit the right of the City to bring legal action against the permittee.

SECTION 2. This ordinance shall become effective at the expiration of seven days after formal enactment.

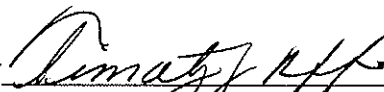
HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF HERMITAGE THIS 22nd DAY OF APRIL, 2015.

ATTEST:



Gary P. Hinkson, City Secretary

CITY OF HERMITAGE
BOARD OF COMMISSIONERS

By 

Timothy J. Ruffe, President

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

Section 1 – Applicant Information

Applicant:	
Contact Person:	
Mailing Address:	
Email Address:	
Phone Number:	
Project:	
Location:	
Date:	

Section 2 - Submittal Procedure

1. Complete the application and submit to the City. The application should be submitted a minimum of two (2) weeks prior to the work being started.

City of Hermitage
Attn: Don Kizak
800 North Hermitage Road
Hermitage, Pennsylvania 16148
Phone: 724.981.0800
Email: dkizak@hermitage.net

City of Hermitage
800 North Hermitage Road, Hermitage, Pennsylvania 16148
Phone: (724) 981-0800 Fax: (724) 981-2008
www.hermitage.net

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

2. Submit the following items:
 - a. Original, signed application
 - b. Certificate of Insurance
 - c. Performance Bond
 - d. Plans of the proposed work
 - e. Application Fee Payment
 - f. Inspection Fee
 - g. Degradation Fee (If applicable)

Section 3 - Scope of Work to be Completed within the Right-of-Way (Applicant to describe the proposed work below):

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

Section 4 - General Terms and Conditions:

The applicant shall comply with the following terms and conditions:

1. No work shall begin until the applicant has an approved Permit and has submitted the required bond and insurance.
2. Contact the Pennsylvania One Call (PA1Call) System to locate all existing utilities in the right-of-way and work areas at least 2 working days prior to construction. All utilities that are not members of the PA1Call shall be contacted directly.
3. All excavations shall be pre-marked by the contractor performing the excavation for the immediate area and perimeter of the proposed excavation site before notifying PA1Call about the proposed excavation. The markings must be made in white. The white marking may be through the use of an industry-recognized method such as chalk-based paint, flags, stakes, or other method applicable to the specific site. When possible, the markings must indicate the excavator's identity by name, abbreviation, or initial.
4. All traffic control within the work area will be maintained in accordance with the Pennsylvania Department of Transportation (PennDOT) Publication 213 Temporary Traffic Control Guidelines, latest version, at all times during construction.
5. All excavation under and within 3 feet of the edge of pavement will require premium backfill with PennDOT No. 2A limestone. Compaction efforts shall be in accordance with PennDOT Publication 408.
6. If settlement does occur within a two-year period after completion of construction, the applicant shall place additional fill as required and also perform the associated restoration of the area disturbed.
7. Restore all disturbed areas and physical property to the original condition.
8. Any infrastructure (i.e. pavement, curbs, sidewalks, utilities, etc.) that is disturbed or damaged shall be replaced as directed by the City or their agent.
9. The Applicant or its contractor shall immediately notify the City and the utility's owner, if other than the City of Hermitage, of any damage to any utility resulting from the construction of the proposed work. The Applicant or its contractor shall temporarily suspend further construction of the proposed work and have immediately repaired or replaced the damage at the Applicant or contractor's sole expense. Failure by the Applicant or its contractor to make the above notifications and repairs to the satisfaction of the City or their agent may result in suspension of the Permit during which time no further work may proceed. After the damaged utility is replaced or repaired to the satisfaction of the City and the utility owner, if other than the City of Hermitage, the Permit shall be reinstated and the proposed work may continue. The Applicant shall indemnify the City of Hermitage for the full value of all costs and expenses incurred by the City of Hermitage in repairing or replacing any damage to any utility left unrepaired by the Applicant or that is repaired or replaced by the Applicant or its contractors in an unsatisfactory manner as determined in the sole discretion of the City. Additionally, the Applicant shall indemnify the City of Hermitage for the full value of any costs incurred from the use of any City of Hermitage personnel and equipment in repairing or replacing any damaged utility, including but not limited to, paying the City of Hermitage for any

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

overtime hours earned by City employees in responding to a call on a damaged utility. At any time during a utility damage incident the City reserves the right to halt the work of the Applicant and its contractor and hire a third party contractor to complete any required repairs. The Applicant shall indemnify the City of Hermitage for the full value of any costs incurred in hiring a third party contractor.

10. The Applicant and their contractor(s) will assume all responsibility for safety during this construction project.
11. The Applicant and their contractor(s) will follow all OSHA standards during execution of the work.
12. The Applicant and their contractors, subcontractors, representatives or any other party executing the work on behalf of the Applicant all agree to indemnify and hold the City of Hermitage and its authorized representatives harmless from any and all claims or damage resulting from the installation, operation, and the maintenance of the proposed work.
13. The Applicant will assume responsibility for all contractors during the execution of the proposed work. The applicant must identify all contractors proposing to perform any part of the proposed work. All terms and conditions of this Permit are also applicable to all contractors authorized by the Applicant to execute the proposed work.
14. Provide a Certificate of Liability Insurance for bodily injury and property damage for a combined single limit of one million dollars (\$1,000,000.00) per occurrence. The Certificate shall be filed annually and be retained on file with the City.
15. Provide a Performance Bond in the amount of \$10,000.00 for work within the right-of-way to ensure all existing infrastructure repairs and property restoration is properly completed. The Performance Bond shall be filed annually and is to remain on file with the City. No money orders, certified checks, cashier's checks, personal checks, or company checks will be accepted.
16. The Applicant shall indemnify the City of Hermitage and the City of Hermitage's authorized agents acting in their official capacity for any reasonable legal fees and other expenses incurred by them in defense of any claim, dispute or threat of claim or dispute associated with the proposed work by the Applicant, its contractors, subcontractors or any other person or entity associated with the proposed work or any third party claim, dispute or threat thereof arising out of the construction of the proposed work.
17. A Permit Application Fee of \$90 shall be submitted to the City of Hermitage, Attention Mr. Don Kizak, Engineering Manager. If the existing plan review is extensive or requires multiple reviews by the City due to non-conforming plans, then this fee may be increased. If this application is being submitted after having already begun construction or as post emergency repair, the Permit Application Fee is \$180.
18. Contractors repairing sanitary sewer laterals on behalf of a private property owner or the Hermitage Municipal Authority shall have all permit, inspection and degradation fees waived; however, the contractor shall be required to apply for and obtain a permit, to include proof of the necessary insurance and all required bonding. The bonding for the Street Cut and Right-of-Way Occupancy Permit shall be in the same amounts described in this ordinance and shall be in addition to any requirements imposed by the City to ensure the quality construction of the sanitary sewer lateral.
19. Notify the City (724-981-0800) seven (7) days prior to commencement of work.

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

- 20. Provide as-built drawings to the City of Hermitage within 30 days after completion of the work.
- 21. Blasting is not permitted under any circumstances.
- 22. The special requirements, in addition to the above general terms and conditions, shall be complied with as identified in Section 8.
- 23. Small projects such as a single opening may be depicted on the sketch provided in this application. See Exhibit A.
- 24. All permittees are responsible to notify businesses and residences that will be affected by work in the street right-of-way. This notification shall be given by "door" notices in the work site area at least 48 hours prior to commencing work. See attached sample on Exhibit B.

Section 5 - Acceptance of Terms and Conditions by Applicant:

The Applicant accepts the terms and conditions stated above by signing this application below:

Applicant's Name

Date

Name and Title of Applicant's Authorized Agent

Authorized Agent's Signature

Section 6 - Approval and Authorization to Proceed:

Approval to install the proposed improvements as described in the above Scope of Work in accordance with the terms and conditions stated herein is granted by:

City of Hermitage

Date

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

Section 7 - Proposed Contractors

The Applicant is required to state in the spaces provided below, any contractor which will be any part of the proposed work. Copy this sheet as necessary to provide information for all contractors.

Contractor:	
Contact Person:	
Address:	
City/State/Zip:	
Work Description:	
Phone:	
Fax:	
Email:	

Acceptance of Terms and Conditions by Contractor:

The Contractor accepts the terms and conditions stated herein by signing this application below:

Printed Name

Date

Authorized Signature

STREET EXCAVATION AND RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

Section 8 – Special Requirements

The following special requirements will be applicable for this permit as identified below by an "X" in the check box. **The City or its agent will determine the special requirements based on the type of work being performed.**

- ☐ **Proposed Plans**
The Applicant or Contractor shall provide appropriately scaled plan and profile drawing(s) of the specific location for the proposed underground conduit to be installed within the right-of-way. Included on the drawings shall be the existing right-of-way, easements, pavement and appurtenances, existing utilities and appurtenances, utility poles, street lights, traffic signal systems and appurtenances, trees and other vegetation, and all other existing public and private infrastructure.

- ☐ **Preconstruction Meeting**
A pre-construction meeting shall be held with the Applicant, Contractor(s) and the City of Hermitage prior to starting any work.

- ☐ **Special Conditions**
Other special conditions under attachment.

EXHIBIT A

SKETCH FOR SMALL PROJECT (such as a single opening)

DRAW A DETAILED SKETCH INCLUDING ALL MEASUREMENTS BELOW

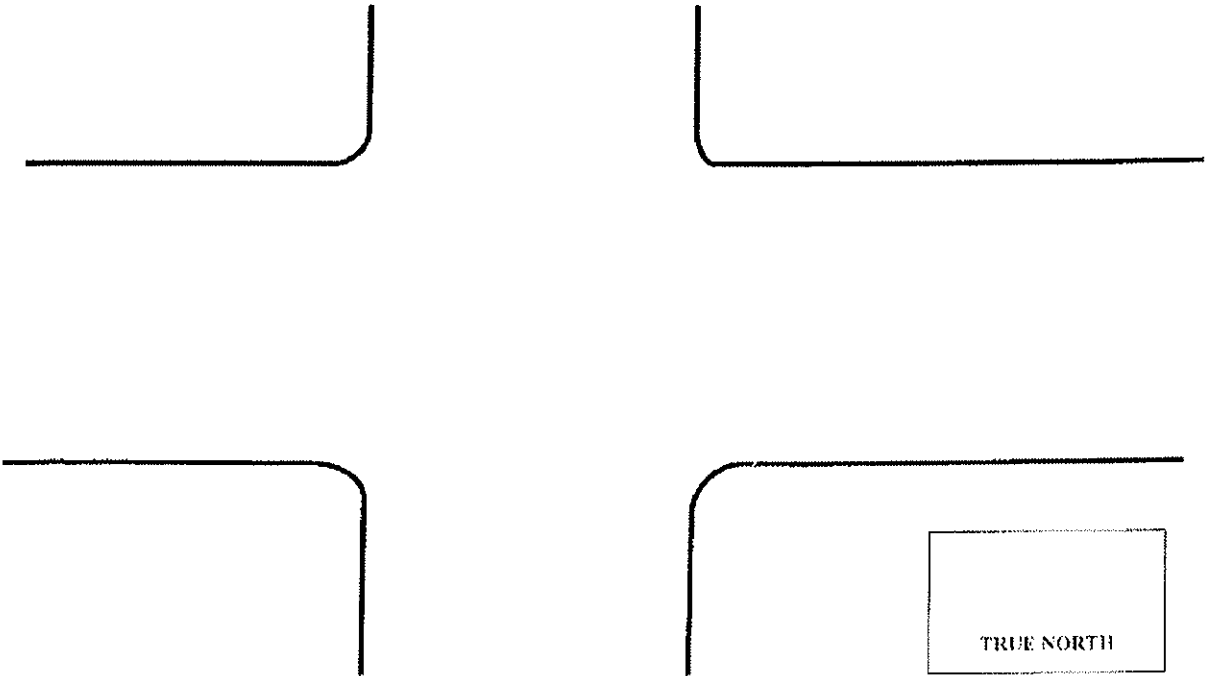


EXHIBIT B

(THIS IS A SAMPLE NOTICE)

**USE YOUR COMPANY LETTERHEAD
HERE**

NOTICE OF CONSTRUCTION

DEAR RESIDENT:

THIS NOTICE IS TO INFORM YOU THAT _____ WILL BE
WORKING AT OR IN THE VICINITY OF _____ FOR THE
PURPOSE OF _____

WORK IS SCHEDULED TO BEGIN ON / ABOUT _____ AND END ON / ABOUT _____

SOME INCONVENIENCES MAY OCCUR BECAUSE OF THIS WORK. WE WILL DO EVERYTHING POSSIBLE TO KEEP IT AT A MINIMUM.

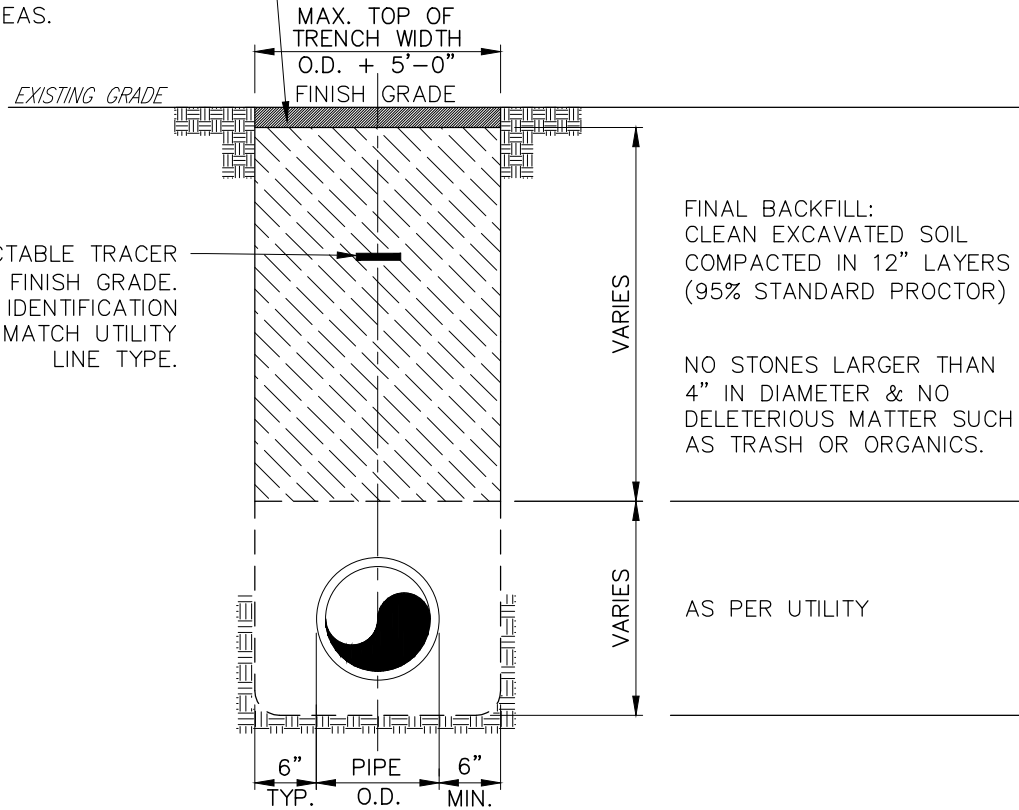
IF, AT ANY TIME YOU HAVE ANY QUESTIONS OR CONCERNS REGARDING THIS NOTICE OR THE WORK

BEING PERFORMED YOU CAN CONTACT US AT _____ AND ASK FOR _____

THANK YOU FOR YOUR UNDERSTANDING.

4" COMPACTED SCREENED IMPORTED
TOPSOIL W/SURFACE RESTORATION
IN ALL LAWN AREAS.

MAGNETIC DETECTABLE TRACER
TAPE 18" BELOW FINISH GRADE.
TRACER TAPE IDENTIFICATION
LABEL SHALL MATCH UTILITY
LINE TYPE.



APPROVED BEDDING & BACKFILL:

- ① SLAG NOT PERMITTED AS BEDDING OR BACKFILL IN ANY TRENCH.
- ② 6" MIN SIDE BEDDING.
- ③ COMPACTED BACKFILL LAYERS SHALL CONFORM TO PENNDOT PUB 408. A MAXIMUM LIFT OF 8" IF VIBRATORY COMPACTED AND 4" MAXIMUM LIFT IF BY HAND OR MECHANICAL TAMPER.

TRENCH BACKFILL DETAIL
UNPAVED AREAS
NOT TO SCALE



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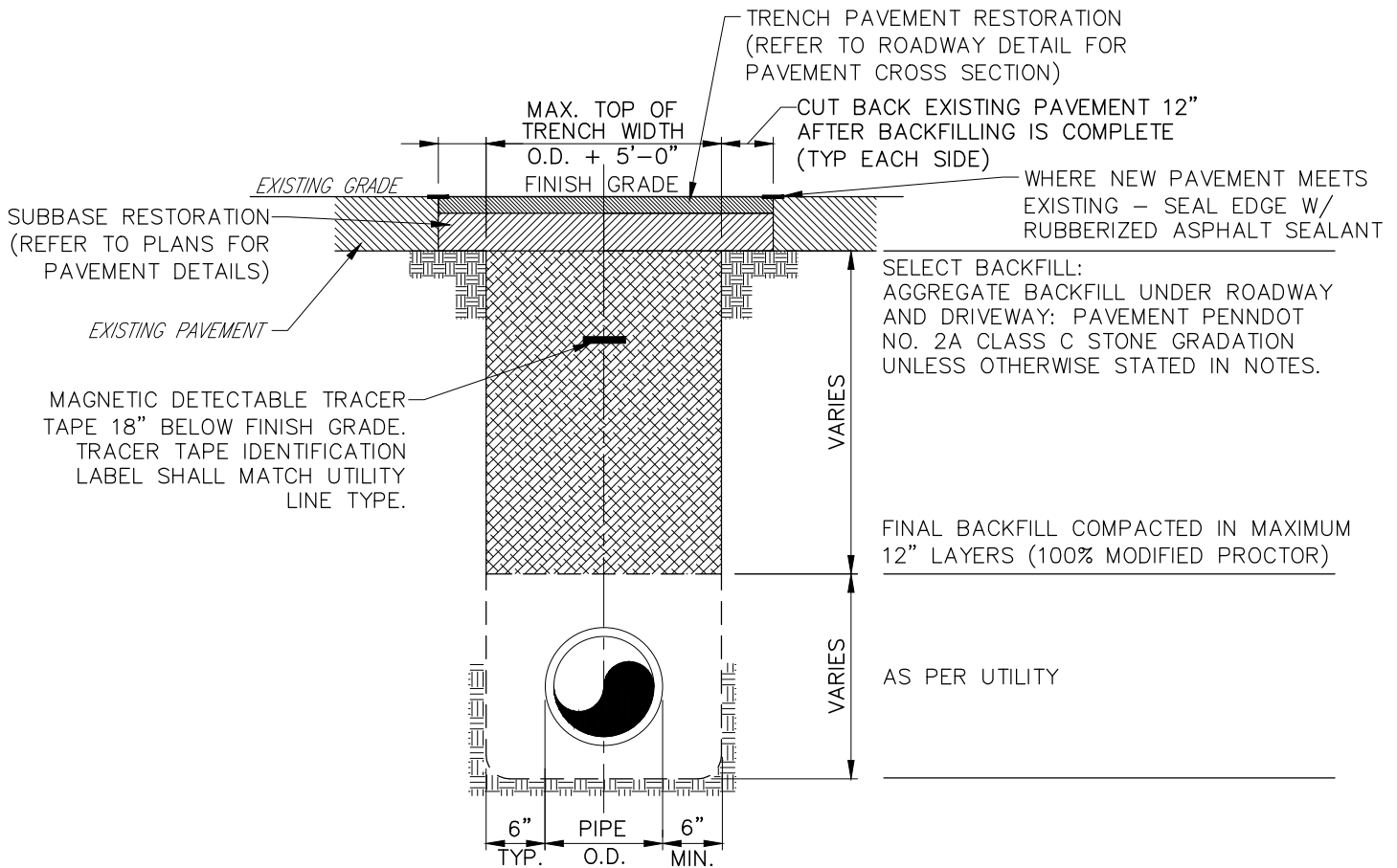
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TRENCH BACKFILL FOR UNPAVED AREAS
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

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APPROVED BEDDING & BACKFILL:

- ① SLAG NOT PERMITTED AS BEDDING OR BACKFILL IN ANY TRENCH.
- ② 6" MIN SIDE BEDDING.
- ③ COMPACTED BACKFILL LAYERS SHALL CONFORM TO PENNDOT PUB 408. A MAXIMUM LIFT OF 8" IF VIBRATORY COMPACTED AND 4" MAXIMUM LIFT IF BY HAND OR MECHANICAL TAMPER.

TRENCH BACKFILL DETAIL
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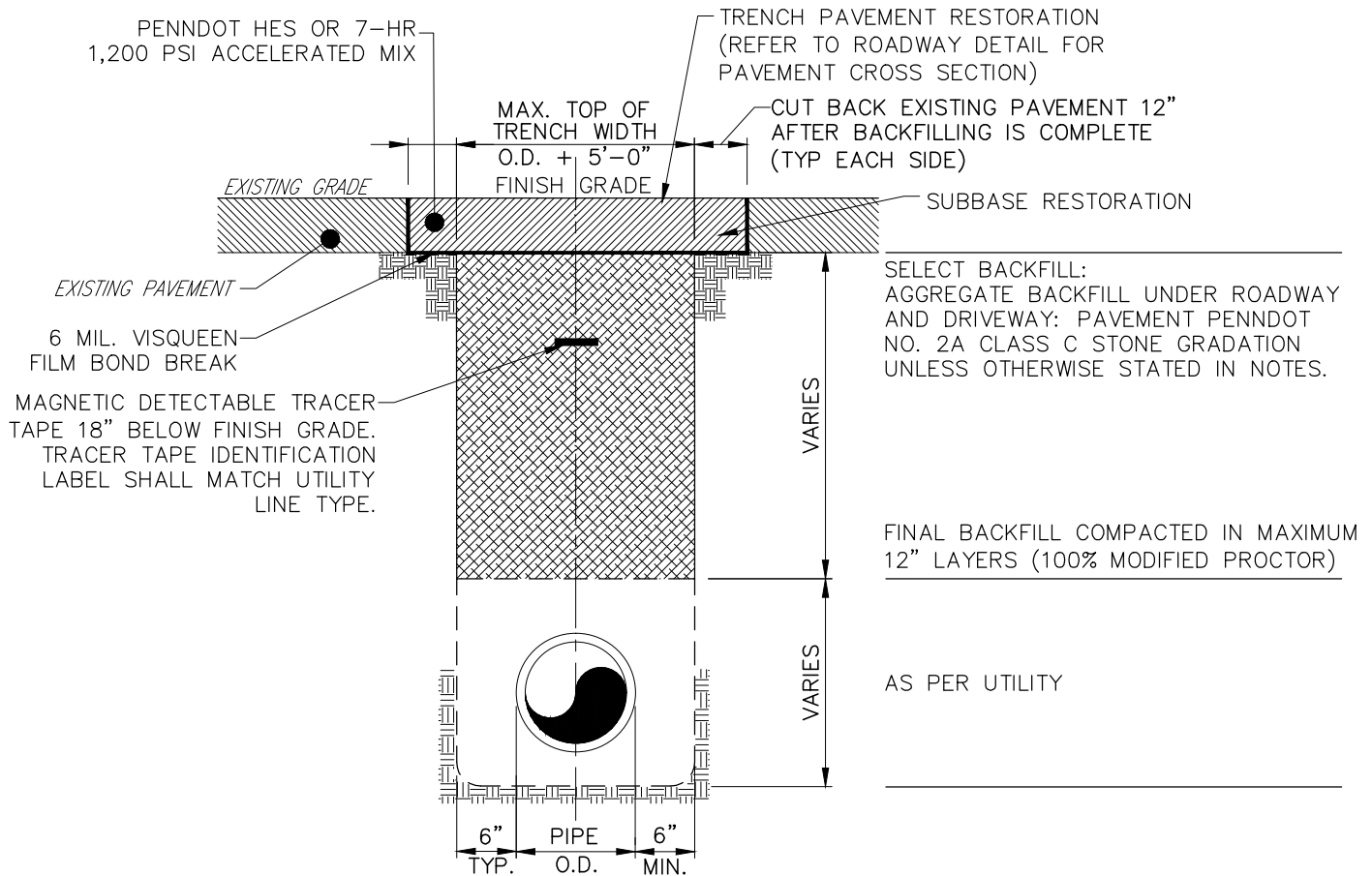
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TRENCH BACKFILL FOR PAVED AREAS

CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

SCALE	
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SHEET NO.	
CH-DT-2	



APPROVED BEDDING & BACKFILL:

- ① SLAG NOT PERMITTED AS BEDDING OR BACKFILL IN ANY TRENCH.
- ② 6" MIN SIDE BEDDING.
- ③ COMPACTED BACKFILL LAYERS SHALL CONFORM TO PENNDOT PUB 408. A MAXIMUM LIFT OF 8" IF VIBRATORY COMPACTED AND 4" MAXIMUM LIFT IF BY HAND OR MECHANICAL TAMPER.

TEMPORARY PAVEMENT DETAIL

NOT TO SCALE



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TEMPORARY PAVEMENT DETAIL
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

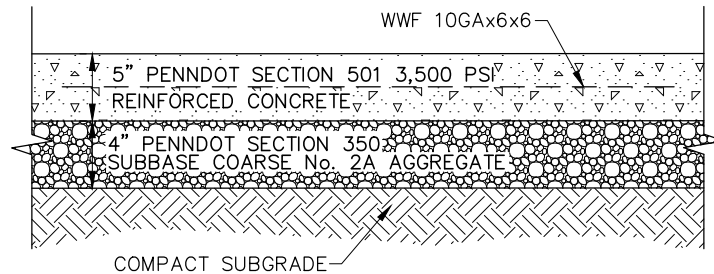
CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

SCALE
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SHEET NO.	
CH-DT-4	



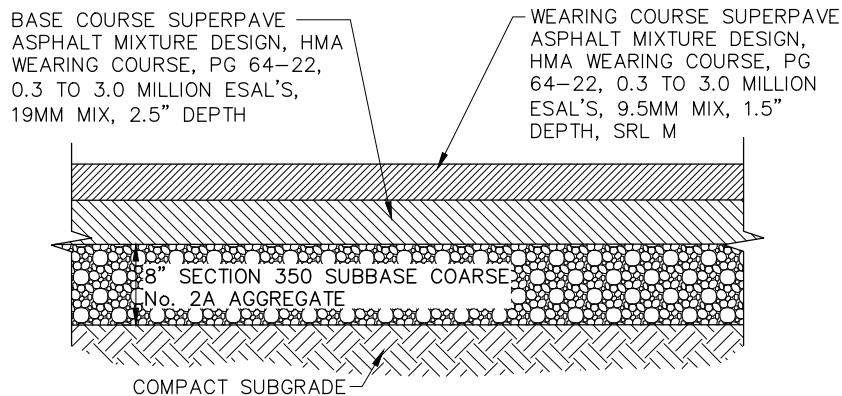
GRAVEL DRIVEWAY DETAIL



CONCRETE DRIVEWAY DETAIL

CONTROL JOINTS @ 10 FT. CENTER TO CENTER.

ON CONCRETE DRIVES, SAWCUT AND REMOVE EXISTING DRIVE 5' BEYOND FURTHEST SUBGRADE UTILITY LINE IMPROVEMENT OR AT FIRST FULL PAVEMENT SECTION (WHICHEVER OCCURS FIRST). MATCH EXISTING PAVEMENT ELEVATIONS.



ASPHALT DRIVEWAY DETAIL

NOTES:

- ① FOR ALL REINFORCED OR PLAIN CEMENT CONCRETE PAVEMENTS REFERENCE SECTION 501 OF PENNDOT PUB 408.
- ② ALL SUBGRADE FINISH GRAVEL SURFACE SHALL BE COMPACTED PER PENNDOT PUB 408 SECTION 210.
- ③ WHERE FULL WIDTH ROAD REPLACEMENT OCCURS, ROADWAY SHALL BE CONSTRUCTED WITH 0.25"/FT. SLOPE, SLOPING AWAY FROM ROADWAY CENTER EACH WAY.
- ④ ALL SAW CUTS SHALL BE NEATLY PERFORMED AND SEALED WITH RUBBERIZED SEALANT 4" WIDE CENTERED IN THE SEAM.

DRIVEWAY REPLACEMENT DETAILS

NOT TO SCALE



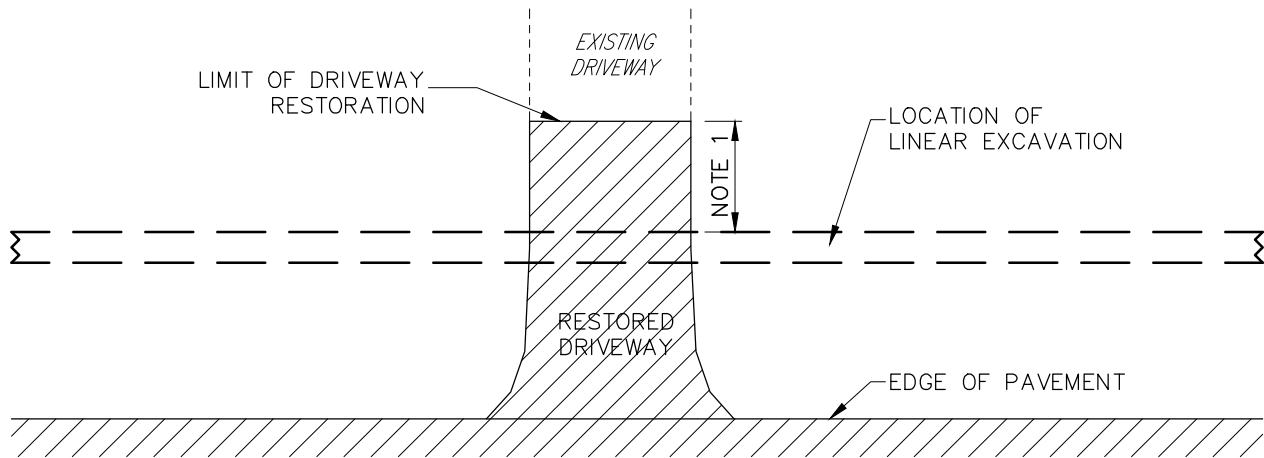
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DRIVEWAY REPLACEMENT DETAILS
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS
CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

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NOTE:

- ① RESTORE EXISTING DRIVEWAY FROM EDGE OF PAVEMENT TO 5' BEYOND EXCAVATION. FOR CONCRETE DRIVEWAYS, EXTEND RESTORATION TERMINATION TO FIRST CONSTRUCTION JOINT.

DRIVEWAY RESTORATION EXTENTS DETAIL

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DRIVEWAY RESTORATION EXTENTS DETAIL CITY OF HERMITAGE STREET EXCAVATION ORDINANCE STANDARD DETAILS

CITY OF HERMITAGE

MERCER COUNTY

PENNSYLVANIA

SCALE

HOR. N.T.S.

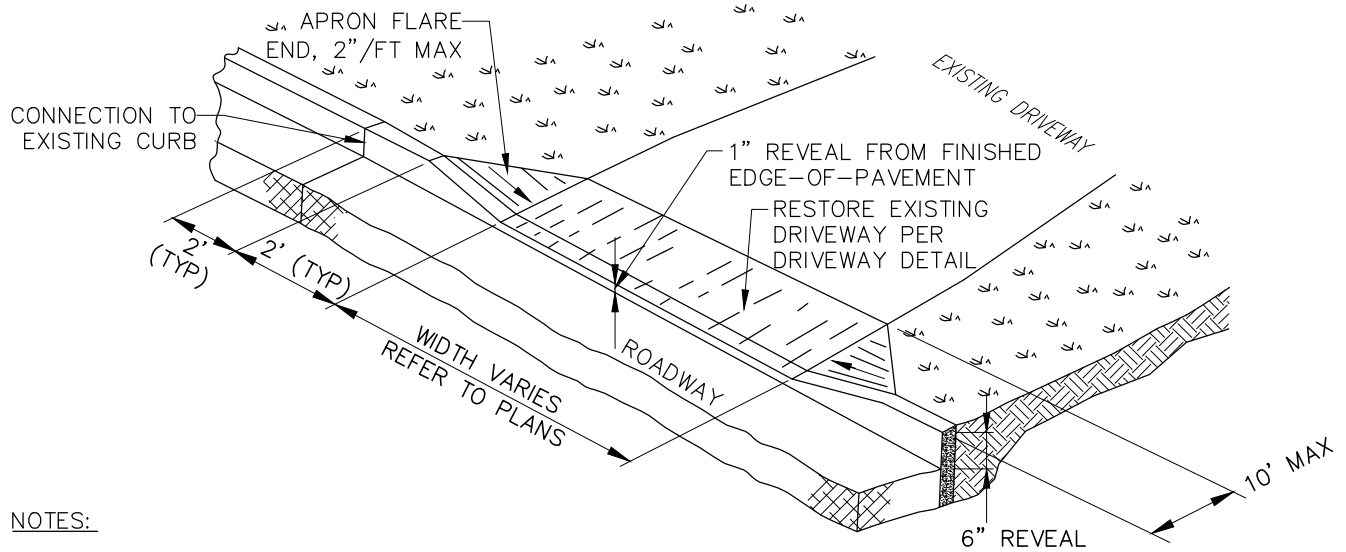
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CH-DT-6



NOTES:

- ① INSTALL NEW DEPRESSED CONCRETE CURB AT ALL DRIVEWAY LOCATIONS AFTER PAVEMENT MILLING IS COMPLETED.

GENERAL CURB CONSTRUCTION NOTES:

- ① CONSTRUCT ALL CURBING IN ACCORDANCE WITH CONCRETE CURB DETAIL.
- ② NEW TOP OF ALL CURB ELEVATIONS SHALL MATCH EXISTING TOP OF CURB ELEVATIONS.
- ③ CURVED SECTIONS OF ALL NEW CONCRETE CURBING SHALL BE FORMED WITH A SMOOTH CURVE OF THE SPECIFIED RADIUS.
- ④ CONSTRUCT ALL CURB ITEMS USING 4,000 PSI CONCRETE.
- ⑤ FOR ALL TYPES OF CURBING, CONNECT NEW SECTIONS OF CURBING TO EXISTING SECTIONS OF CURBING USING STEEL DOWELS ILLUSTRATED AND SPECIFIED FOR PLAIN CONCRETE CURBING.

DEPRESSED CONCRETE CURB AND DRIVEWAY RESTORATION DETAIL

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**CURB AND DRIVEWAY RESTORATION DETAIL
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS**

CITY OF HERMITAGE

MERCER COUNTY

PENNSYLVANIA

SCALE	
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TEMPORARY SEED MIX:

SPECIES: ANNUAL RYE
 % PURE LIVE SEED: 98
 APPLICATION RATE: 50 LBS/ACRE
 FERTILIZER: 10-20-20
 FERTILIZER APPLICATION RATE: 680
 LBS/ACRE
 LIMING RATE: 2.0 TON/ACRE
 MULCH: STRAW
 MULCHING RATE: 3.0 TON/ACRE

PERMANENT SEED MIX:

<u>SEED</u>	<u>TYPE</u>	<u>GERMINATION RATE/APPLICATION RATE</u>
SUN SEED MIXTURE		(7/GERMINATION RATE)LBS PER 1,000 SF.
25%	PANTHER GLS P. RYEGRASS	85%
25%	PALMER III P. RYEGRASS	90%
15%	ARC KENTUCKY BLUEGRASS	88%
15%	GUINNESS KENTUCKY BLUEGRASS	88%
10%	DIVA KENTUCKY BLUEGRASS	X
10%	DOUBLE TIME P. RYEGRASS	X
SHADE SEED MIXTURE		(7/GERMINATION RATE)LBS PER 1,000 SF.
50%	SPARTAN II HARD FESCUE	85%
30%	WINDWARD CHEWING FESCUE	90%
20%	SEVILLE 3 PERENNIAL RYEGRASS	88%
	OR	88%
32%	NIGHTSKY P. RYEGRASS	X
33%	SEVILLE 3 P. RYEGRASS	X
33%	EXPRESS II P. RYEGRASS	

FERTILIZER: 0-20-20, APPLICATION RATE: 15 LBS/1,000 SF
 FERTILIZER: 10-20-20, APPLICATION RATE: 15 LBS/1,000 SF
 LIMING RATE: 150 LBS/1,000 SF
 MULCH: STRAW
 MULCHING RATE: 140 LBS/1,000 SF
 SLOPES EXCEEDING 3:1, MULCH W/ EROSION CONTROL FABRIC
 SEEDING SEASONS: MARCH 15 - JUNE 1 & AUG. 1 - OCT. 15

BIODEGRADABLE EROSION CONTROL MATTING/BLANKET:

A TEMPORARY, DEGRADABLE ROLLED EROSION CONTROL PRODUCT COMPOSED OF PROCESSED NATURAL FIBERS MECHANICALLY BOUND TOGETHER TO FORM A CONTINUOUS MATRIX. THE ENTIRE GRADED AREA SHALL BE PROTECTED WITH NORTH AMERICAN GREEN S75BN EROSION CONTROL BLANKET (ECB) OR APPROVED SUBSTITUTE.

SEED MIXTURE DETAIL

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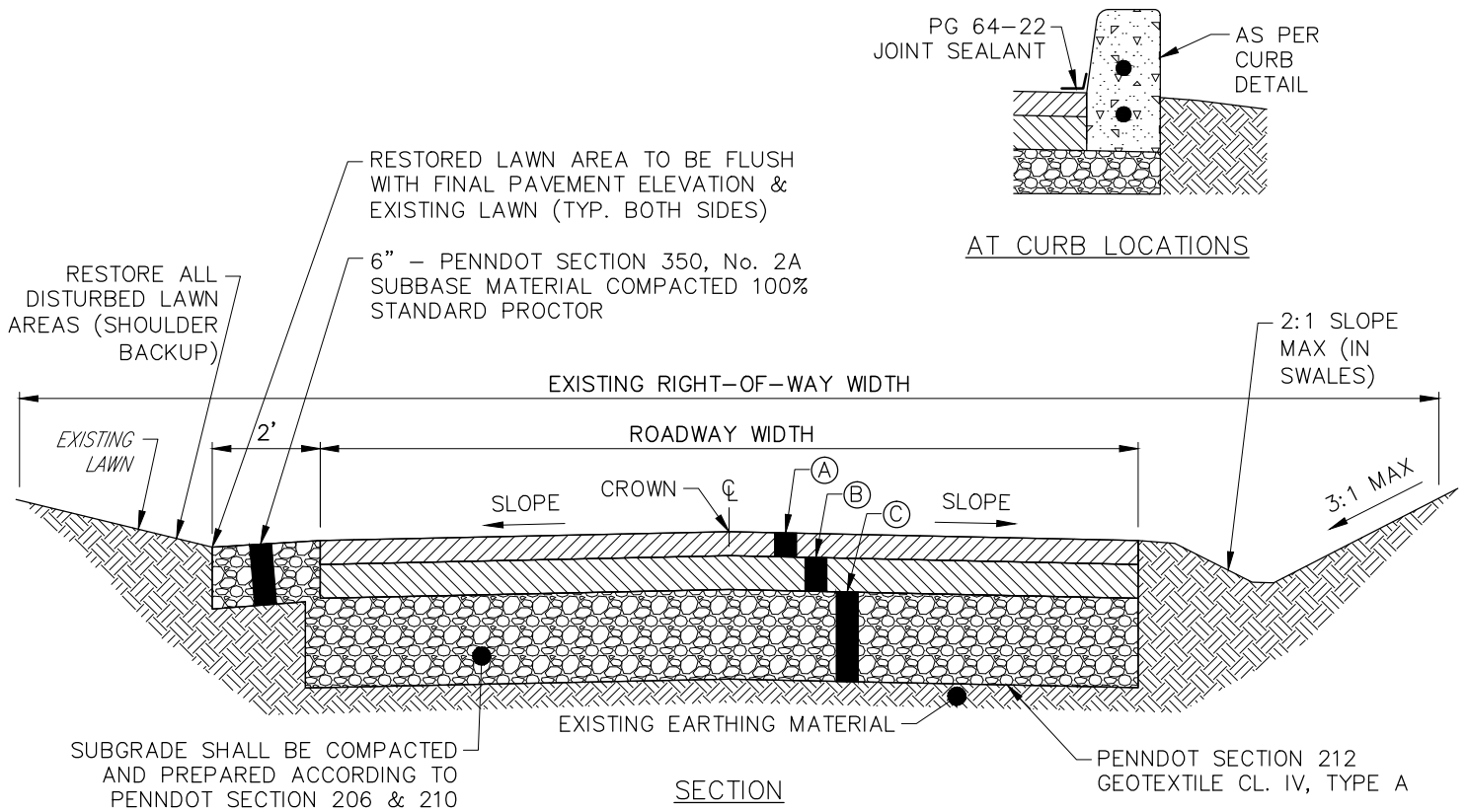
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SEED MIXTURE DETAIL
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

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SPECIFICATION NOTES:

SUPERPAVE ASPHALT MIX DESIGN:

HMA WEARING COURSE PG64-22, 0.3 TO 3.0 MILLION SEALS, 1½" DEPTH, 9.5MM MIX, SRL-L
HMA BINDER COURSE PG64-22, 0.3 TO 3.0 MILLION SEALS, 4" DEPTH, 19MM MIX

- (A) (1½" MINOR AND/OR 2" MAJOR) - PENNDOT SECTION 409 9.5MM SUPERPAVE HMA WEARING COURSE
- (B) (2½" MINOR AND/OR 4" MAJOR) - PENNDOT SECTION 409 19MM SUPERPAVE HMA BINDER COURSE
- (C) (6" MINOR AND/OR 12" MAJOR) - PENNDOT SECTION 350, No. 2A SUBBASE MATERIAL COMPACTED 100% STANDARD PROCTOR

ROADWAY DETAIL

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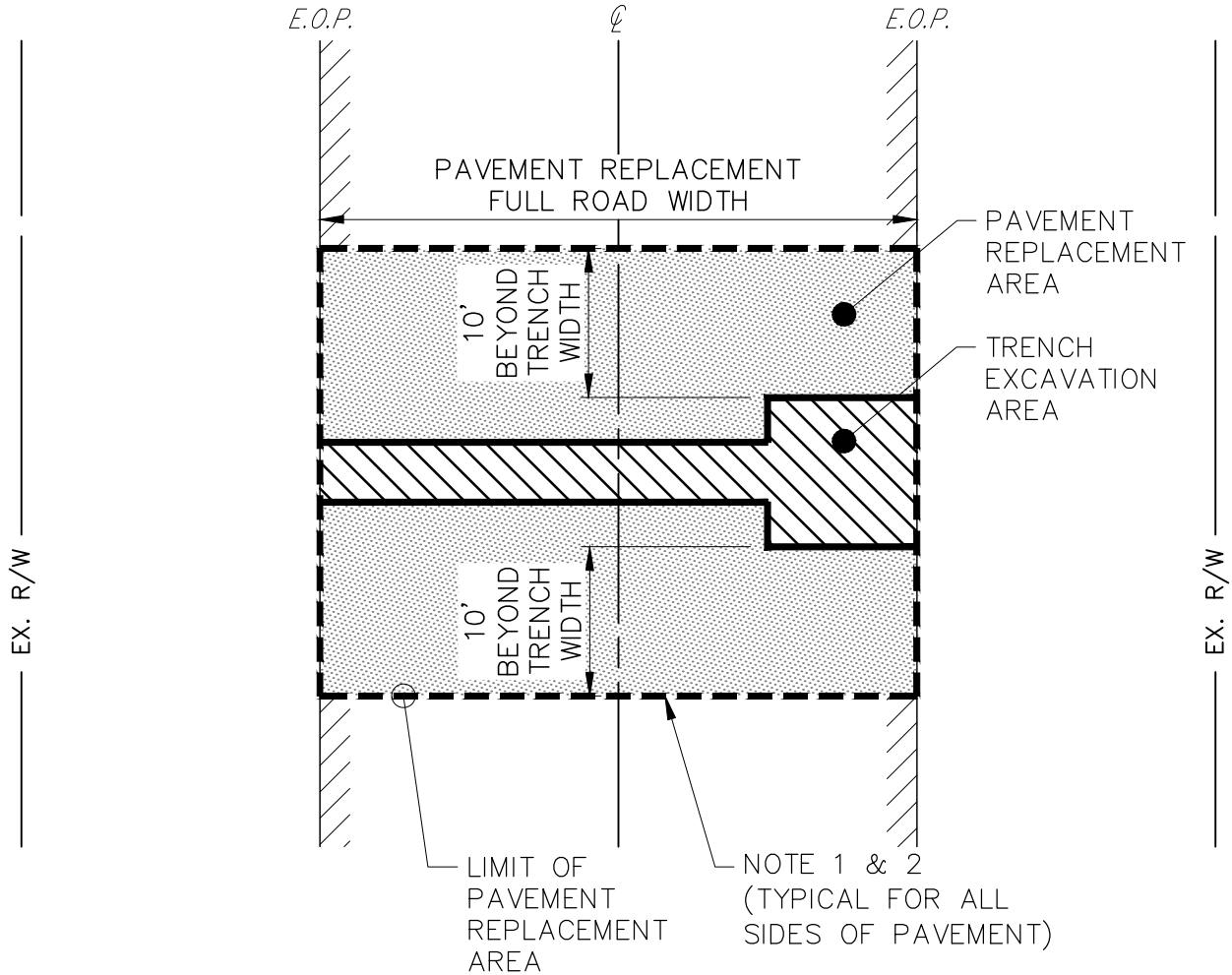
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LOCAL ROADWAY DETAIL
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

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CH-DT-10



NOTES:

1. NEATLY MILL BUTT-JOINT PERIMETER OF PAVEMENT RESTORATION AREA
2. SEAL ALL JOINTS WITH RUBBERIZED JOINT SEALANT
3. REPLACE ALL PAVEMENT MARKINGS AS PER PENNDOT PUBLICATION 408
4. NEW PAVEMENT SHALL MEET ALL EXISTING PAVEMENT ELEVATIONS FLUSH

TYPICAL PAVEMENT RESTORATION - EXAMPLE 2
(FOR NEW LATERAL CONNECTION)

NOT TO SCALE



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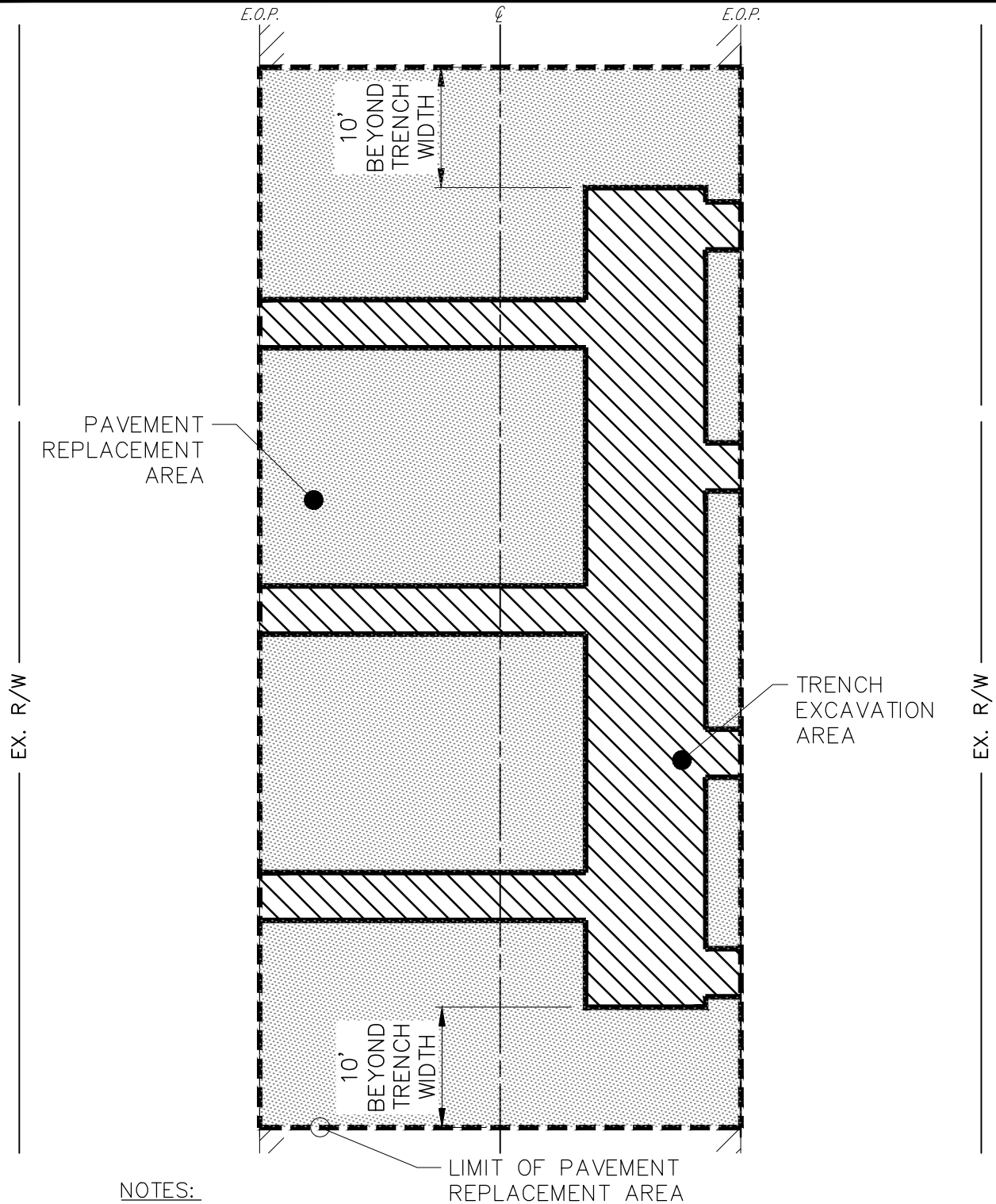
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TYPICAL PAVEMENT RESTORATION - EXAMPLE 2
CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS

CITY OF HERMITAGE MERCER COUNTY PENNSYLVANIA

SCALE
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NOTES:

1. PLAN SET MUST BE SUBMITTED AND APPROVED BY THE CITY PRIOR TO CONSTRUCTION

TYPICAL PAVEMENT RESTORATION - EXAMPLE 3

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TYPICAL PAVEMENT RESTORATION - EXAMPLE 3

**CITY OF HERMITAGE
STREET EXCAVATION ORDINANCE
STANDARD DETAILS**

CITY OF HERMITAGE

MERCER COUNTY

PENNSYLVANIA

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